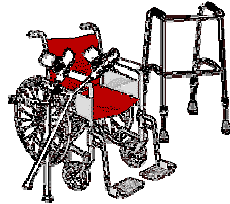


HANDICAP ACCESSIBILITY SELF-EVALUATION CHECKLIST

Section 504 of the Rehabilitation Act of 1973



Date: _____
 Project No.: _____
 City/Village/Town: _____
 County: _____

Project Name: _____

Project Location: _____

Chief Elected Official: _____

Project Administrator: _____

Please check either yes, no, or not applicable (N/A) to each question. If the answer is no, please explain in the corrective action/comment(s) section following each element. It is important to know exact measures/conditions of inaccessible elements and if there are any plans to correct such elements. Use additional pages as needed.

	Section 504	Yes	No	N/A	Corrective Action/ Comments
1	Has the community completed a written Section 504 self-evaluation?				
2	Did the community solicit input from persons with disabilities or organizations that represent persons with disabilities?				
3	Are reasonable accommodations made upon request by person(s) with disabilities?				
4	Are reasonable modifications made upon request by person(s) with disabilities?				
5	Does the community have written grievance procedures?				

	Accessible Route Questions	Yes	No	N/A	Corrective Action/ Comments
1	Is there at least one accessible route connects all parts of the facility?				
2	Is there a minimum of 36" clear width (path) except at doors?				
3	Is there a least a 60" x 60" passing space every 200'?				
4	Is the surface non-slip, firm and stable?				
5	Slope does not exceed 1:20 degrees?				
6	Are routes not interrupted by ½" degrees or more changes in level or steps?				
7	Are grates set in the direction of the route no more than ½" wide?				
8	Route is clear of any benches, water fountains, etc. with leading edges at or below 27" that reduce the width of route space less than 36"?				
9	At least one accessible route from transportation stops, parking, street and/or sidewalks?				
10	Curb ramps: (a) located whenever accessible route crosses a curb and where cars do not park?				
	(b) Slope does not exceed 1:12 degrees?				
	(c) At least 36" wide, excluding flared sides?				
	(d) Surface, firm, stable and non-slip?				
	(e) If no hand/guard rails, flared sides with slop of flare no more than 1:10 degrees?				
	(f) If at intersection, located within and to one side of marked crossings?				
	(g) Flush, smooth transition with street level?				
	Accessible Entrances and Interior Doors Questions	Yes	No	N/A	Corrective Action/Comments
1	At lease one principle entrance is located on an accessible route?				
2	Accessible doors are standard single or double-leaf hinged doors, not revolving doors/turnstiles?				

	Accessible Entrances and Interior Doors Questions Continued	Yes	No	N/A	Corrective Action/Comments
3	If the door width when open 90 degrees, is the clear opening at least 32" measured between the face of the door and the door stop on the latch side (if double doors are used, one must comply)?				
4	Is the door hardware no higher than 48" and push/pull type or lever operated?				
5	Is the maximum opening force 8.5 lbs. on exterior hinged doors: 5 lbs. on interior hinged/sliding/folding doors?				
6	Are all thresholds no higher than 1/2" with beveled edge, and a slope no greater than 1:2?				
7	Is there a maximum of 48" between sets of open doors?				
8	If exterior sliding door: thresholds or bottom track maximum height 3/4 ": hardware exposed and usable on both sides?				
9	Sweep period of door closing is 3 seconds or more?				
	Accessible Parking Questions	Yes	No	N/A	Corrective Action/Comments
1	Are reserved space(s) located closest to accessible entrance, on accessible route?				
2	Is the space(s) at least 96" wide?				
3	Access aisle next to space at least 60" wide?				
4	Slope of space/access aisle no more than 1:50?				
5	Accessibility symbol on space: mounted at a height not obscured by a vehicle?				
6	Surface: non-slip, firm and stable?				
	Accessible Ramp Questions	Yes	No	N/A	Corrective Action/Comments
1	Slope is least possible and no more than 1:12?				

	Accessible Ramp Questions Continued	Yes	No	N/A	Corrective Action/Comments
2	Cross slope (perpendicular to direction of travel): no more than 1:50?				
3	Surface: non-slip, firm and stable?				
4	Walls, railings, or curbs at least 2" high to prevent slipping off ramp?				
5	Level landing is as wide as ramp and at least 60" long at top and bottom of ramp and each turn of ramp?				
6	Ramp is at least 36" wide and rises no more than 30"?				
7	Handrails: (a) provided on both sides?				
	(b) diameter of gripping surface 1 ¼" to 1 ½"?				
	(c) if on/next to wall, wall and handrail are 1 ½" and wall surfaces smooth?				
	(d) If ramp rise is more than 6" and length is more than 72", are there handrails between 30-34" high and which extend 1' beyond top and bottom of ramp?				
	(e) ends and edges rounded smoothly?				
	(f) solidly anchored and with fittings that do not rotate?				
	(g) parallel with slope of ground surface?				
	Accessible Restroom Questions	Yes	No	N/A	Corrective Action/Comments
1	If there are restrooms, at least one is provided on an accessible route?				
2	Entrance door has at least 32" clear opening; lever handle or push/pull type hardware; identified by accessibility symbol?				
3	Unobstructed space to allow for wheelchair?				
4	Toilet stall doors at least 32" wide?				

	Accessible Restroom Questions Continued	Yes	No	N/A	Corrective Action/Comments
5	In stalls, 59" x 60" floor space for floor-mounted toilet or 56" x 60" for wall hung toilet?				
6	In stalls, front partition and at least one side partition provide toe clearance of at least 9" above the floor (if depth of the stall is greater than 60", then more toe clearance is needed)?				
7	Grab bars are 33-36" high; located on back and side of stall; 1 ¼" to 1 ½" diameter; 1 ½" from wall; support 250 lbs.?				
8	Toilet is 17"–19" high and located maximum 18" from center of toilet to closet wall?				
9	Toilet paper dispenser at least 19" above floor?				
10	Sinks: height maximum 34"; drain and hot water pipers insulated; minimum 29" clearance below apron of sink; clear floor space 30" x 48" in front of sink?				
11	Faucets: controls mounted no more than 44" above ground; hand-operated or automatic but do not require tight gripping, pinching or twisting of wrist?				
12	Where there are mirrors, at least 40" above floor?				
13	Towel dispenser and disposal unit, operable part at least 40" above floor?				

Recipients of Federal funds under the **Community Development Block Grant (CDBG)** Program must comply with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) and its implementing regulations (28 CFR Parts 35, 36), and the Architectural Barriers Act (ABA) and its implementing regulation (24 CFR Parts 40, 41) in connection with recipients' non-housing programs.

Available Web Site Resources:

- ◆ <http://www.access-board.gov/ufas/ufas-html/ufas.htm> (Uniform Federal Accessible Standards) for compliance with Section 504 of the Rehabilitation Act of 1973 and the Architectural Barriers Act of 1968.
- ◆ <http://www.commerce.state.wi.us/SB/SB-DivCodesListing2002.html> (Code 69 and Appendix B) for compliance with the State of Wisconsin Handicap Accessibility Guidelines.
- ◆ <http://www.usdoj.gov/crt/ada/publicat.htm> Americans with Disabilities Act of 1990 Title II and Title III.

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